

Diploma of Business

Course Code: BSB50120
CRICOS Code: 114551K



**Study Today, Lead Tomorrow.
The AIHM Way**



**Australian Nationally
Recognised Qualification**



Duration

This qualification is delivered over a period of 1 year, consisting of:

- 52 Weeks in total
- 12 Weeks of breaks/holidays
- 40 Weeks of tuition

Note:

- A minimum of 20 contact hours per student Visa requirements.

DELIVERY INFORMATION

Training Locations

The Australia Institute of Hospitality and Management's (AIHM) Head office is located: Ground Floor, 150 Adelaide Terrace, East Perth WA 6004.

Study Mode

Delivery methods for this course include face-to-face: in a classroom and simulated business workplace environment. Online: via the AIHM approved LMS - Powered by eVersity Or a combination of the above. No other modes are offered. Notes: Student must attend a minimum of 20 contact hours per week during scheduled study.

Assessment

All units of competency are assessed using a variety of methods including: written questions & answers, case studies, role plays, observations, practical demonstration.

Resources

AIHM will provide the following learning and assessment resources to students attending this course: eVersity LMS for e-Learning Resources, Student Learning Resources and Student Assessment Resources. Students are required to bring their own devices (BYOD) as follows: To successfully complete your course, you will be required to have a laptop or tablet, to access learning materials, complete assessments, and engage in online activities. Ensure your device is fully charged and ready for all sessions. Go to the AIHM website www.aihm.au for further information.

Future Studies

Graduates of the BSB50120 Diploma of Business may choose to progress to AIHM's BSB60120 Advanced Diploma of Business or pursue further studies at higher education level with higher education providers/institutes or universities.

EMPLOYMENT PATHWAYS

- Business Manager
- Operations Coordinator
- Sustainability Manager
- Digital Strategy Leader
- International Business Manager
- Procurement Specialist
- Data Management Coordinator
- Team Leader
- Compliance Officer
- E-Commerce Strategist

Study >>> Lead

ABOUT THE COURSE

This qualification reflects the role of individuals in a variety of Business Services job roles.

These individuals may have frontline management accountabilities.

Individuals in these roles carry out moderately complex tasks in a specialist field of expertise that requires business operations skills.

They may possess substantial experience in a range of settings, but seek to further develop their skills across a wide range of business functions.

More info on our site



RTO: 46113
CRICOS: 04207H



**NATIONALLY RECOGNISED
TRAINING**

POWERED BY



**eVersity
ONLINE CAMPUS**

CONTACT US



connect@aihm.au
www.aihm.au
Toll Free (AUS): 1800 88 AIHM
WhatsApp & Mobile: +61 489 188 824



Ground Floor
150 Adelaide Terrace
East Perth WA 6004



ENTRY REQUIREMENTS

Students enrolling in this course are to meet:

English Requirements: IELTS General English Level 6.0 Or another equivalent recognised English Language test.

Academic Level: Year 12 or equivalent high school certificate.

Minimum Age: 18 years or over at the time of commencement.

LANGUAGE, LITERACY, NUMERACY & DIGITAL (LLND)

At AIHM, we are committed to supporting students in developing Language, Literacy, Numeracy and Digital (LLND) skills, which are essential for success in both vocational learning and the workplace. Regardless of the course level, strong LLND skills enhance employability, communication, and overall learning outcomes.

How We Support You:

LLND Pre-Assessment: Before starting your course, you will complete an LLND review using LLN Robot to assess your support needs.

Qualified Trainers & Staff: Our experienced team is here to provide personalised guidance and assistance throughout your studies.

Academic Support: AIHM ensures that all students receive the necessary resources and help to succeed in their learning journey. For more details on AIHM's LLN and wellbeing support, please refer to our Language, Literacy, Numeracy and Digital (LLND) Policy on our website: www.aihm.au.

STUDENT WELL BEING & SUPPORT

AIHM provides additional training for students on an individual need's basis. If progress is unsatisfactory for example, students may be scheduled to attend additional face to face classes and/or provided with one-on-one tuition and/or allocated a AIHM mentor/s.

SUCCESSFUL COMPLETION

Upon successful completion:

Once all required competency for each unit for this course have been successfully completed, graduates will be awarded an AIHM's Certificate including an Academic Record. Students that have not achieved competency in all chosen units for this qualification will be issued a Statement of Attainment for units successfully achieved competency in.

RECOGNITION OF PRIOR LEARNING (RPL) & CREDIT TRANSFER (CT)

RPL and CT are available to students as follows:

AIHM provides Recognition of Prior Learning (RPL) and Credit Transfer (CT) opportunities to all students. Students should apply for Recognition of Prior Learning (RPL) or Credit Transfer (CT) prior to enrolment or at any time during their studies if they find that they have an existing competency or prior learning in any of the units offered in this course.

Students with prior skills, experience, knowledge or qualifications obtained from formal studies or training, in a related area should complete and submit an application. Recognition of RPL/CT may reduce the course duration and the course fees & charges may vary where RPL and/or CT has been approved.



Course Code: BSB50120

Diploma of Business

FEES & CHARGES

Tuition fee:	\$8,500
Material fee:	\$500
Application fee:	\$250

Notes:

- The Course Material Fee covers the equipment and resources used in the delivery of this course
- All Fees & Charges are in Australian Dollars (AUD) and GST exempt
- Fees & Charges may vary where RPL and/or CT has been approved

TO ACHIEVE THIS QUALIFICATION

The following Training Package rules apply:

The BSB50120 Diploma of Business requires the successful completion of 12 units:

- 5 core Units
- 7 elective Units

LICENSING/REGULATORY INFORMATION

No licensing, legislative or certification requirements apply to this qualification at the time of publication.

CORE UNITS

- BSBCRT511 Develop critical thinking in others
- BSBFIN501 Manage budgets and financial plans
- BSBOPS501 Manage business resources
- BSBSUS511 Develop workplace policies and procedures for sustainability
- BSBXCM501 Lead communication in the workplace

ELECTIVE UNITS

- BSBOPS502 Manage business operational plans
- BSBTWK503 Manage meetings
- BSBPEF501 Manage personal and professional development
- BSBTWK502 Manage team effectiveness
- BSBCMM511 Communicate with Influence
- BSBPEF502 Develop and use emotional intelligence
- BSBSTR502 Facilitate continuous improvement

"AIHM: Your Global Passport to Australian Education".

POWERED BY



eVersity
ONLINE CAMPUS



NATIONALLY RECOGNISED
TRAINING

